

**The Vestry of Calvary Episcopal Church  
March 18, 2025 Vestry Meeting  
Meeting Minutes**

**Term Expires:**

**January 2026**

John Bradshaw - **Present**  
David Cook, Sr Warden - **Present**  
Oscar Lozano, Jr Warden – *Not Present*  
Sonia McGrath - **Present**

**January 2027**

Alice Ascencio - **Present**  
Brandon Campbell – *Not Present*  
Steve Evans - **Present**  
Lori Hoy - **Present**

**January 2028**

Kathy Bethke - **Present**  
Betty Gorhan - **Present**  
Jim Grotte – *Not Present*  
Bob Morris - **Present**

***Ex-officio members***

Scott McLemore, *Treasurer – Not Present*  
Kathy Haley, *Clerk – Present*  
Bill Daw, *Chancellor – Not Present*

*Rev. Nancy Wilkes, Deacon – Not Present*  
*Rev. Ralph B. Morgan, Rector - Present*

**Opening and Devotion**

The meeting opened in prayer by Fr. Ralph Morgan at 6:38 pm.  
Bob Morris gave the devotional.

**Business**

Meeting Minutes for the January 18, 2025 Vestry Meeting were reviewed.

**Motion:** Betty Gorham made a motion to accept the Minutes as presented. Sonia McGrath seconded the motion, and the motion passed.

The Treasurer's report (prepared by Treasurer Scott McLemore and included in the vestry packet) was presented by Greg Bethke. A recommendation was made that if the vestry approves spending, it should be offset by reallocating funds from another part of the budget. Greg discussed the new format for the Finance Committee (format included in the vestry packet).

**Motion:** John Bradshaw made a motion to accept the Treasurer's report. Lori Hoy seconded the motion, and the motion passed.

Greg Bethke reviewed the Capital Campaign Report (included in the vestry packet).

**Rector's Report** – Fr. Ralph presented the Rector's report. See report in APPENDIX for details.

Ashley Vakulenko has stepped down as a member of the vestry. Alice Ascencio has agreed to fulfill the rest of Ashley's term which is a 2-year term. William Soller's job has changed. He is no longer creating the bulletin insert so he can concentrate on updating the website. Fr. Ralph discussed the ministry map.

**Sr. Warden's Report** – David Cook presented the Sr. Warden's report. David is looking forward to working with everyone on the vestry.

**Jr. Warden's Report** – Fr. Ralph Morgan presented the Jr. Warden's report. The Clergy's Conference Room was painted, and the carpet is going to be replaced. Calvary will be getting some furniture from All Saint's Episcopal Church in Stafford.

### **Formation**

The vestry retreat was discussed, and the summary report is included in the packet. Fr. Ralph requests that vestry members review the report and bring their comments and questions to the next meeting.

### **Old Business**

The security fence is being ordered and will take 4 weeks to come in. The repair to the canopy that connects the church's front door to the school entrance by the playground is put on hold because of funding.

Brandon Campbell, Steve Evans and Rick Lane to develop an emergency response plan for Calvary (put on hold until the renovation project is complete).

David Cook will look into purchasing a wall-mounted first aid box.

### **New Business** – No old business

***Motion:*** John Bradshaw made a motion to enter executive session at 7:40 pm. Betty Gorham seconded the motion, and the motion passed.

**Adjournment** – The meeting adjourned at 8:00 pm.

Minutes Submitted by Kathy Haley, clerk

See page 3 for APPENDIX

## Rector's Report for March 18, 2025

- I would like to welcome Alicia Ascencio to our team of lay ministers. Alice will be taking Ashley's spot on the Vestry filling the last two years of her term.
- Ashley has some things going on in life right now that she needed a break from this responsibility and David and I encouraged her to take a break and when she's ready, of course she can run again in the future.
- Alice and Steve will be partners and I'm sure Steve can get you trained in areas you may not know about yet. Lucky for you, your VOD day was this past Sunday. We will get you a notebook make up and I'll get that to you as soon as I can. Welcome
- We will talk about the Vestry Retreat a little later in the evening but thank you for your participation in the program. I know it was different than a normal retreat – but what's normal?
- Building update: the pulpit is coming on Friday !?
  - Other than that, he told me today his crew is working on kneelers, and he is working on the Altar and the Creedence Table
    - We are thankful for what we have, Lord!
- I think our first Lenten Supper went well. I hope more of you will be able to come tomorrow and the next few Wednesdays. Tomorrow night we are in charge of set up and take down/clean up. We do not have to take down tables and chairs...
- Please make sure you make plans to attend as much as you can during the Holy Week schedule. Please look at your schedule to see if you are scheduled for one of the special services during Holy Week. Many times, we don't have Vestry coverage on those special nights. Maundy Thursday, Good Friday, Christmas Eve., Thanksgiving Day...
- I have something that we need to talk about during an Executive Session after New Business and before we are dismissed.

That's all I have for now. Thank you all for what you do and why you do it.



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Date: 03-18-25\_\_\_\_\_

Rev. Ralph B. Morgan, Rector  
Calvary Episcopal Church, Richmond